## **COLLECTIONS AGENCY AGREEMENT** (Commercial Accounts Only)

Company Name:
Street Address:
City, State, Zip Code:
Person to Contact:
Telephone:
Fax:
Email:
We, the Client, fully authorize Transportation Revenue Management, Inc. ("TRM") to undertake collection efforts and to collect monies from all debtor accounts that, from time to time, may be assigned to TRM by us pursuant to the fee structure shown below, and the terms and conditions attached hereto and incorporated herein by reference. Client authorizes TRM to forward assigned accounts, upon approval, to outside counsel to pursue legal action in order to collect amounts still unpaid after direct and professional collection methods have been exhausted without result of voluntary payment.
CONTINGENCY FEE STRUCTURE
<ul><li>25 % of all sums collected on claims less than 180 days old.</li><li>35 % of all sums collected on claims more than 180 days old.</li><li>35 % of all sums collected on accounts in litigation. Non-contingent suit fees and court costs required prior to litigation are the responsibility of the Client.</li></ul>
\$100.00 minimum flat fee on accounts assigned to TRM which are (a) withdrawn by client after account has been opened with TRM, and (b) submitted in error, or (c) found to be untrue or inaccurate.
We authorize TRM to deduct these fees from monies collected, and/or to invoice us for these fees for monies paid directly to us or when the minimum fee is assessed. The fee structure may be amended at any time at the discretion of TRM and such amended fees will be deemed effective for all accounts assigned after written notice of change has been sent to us by TRM.
I hereby agree to subject terms above and on the attached Terms and Conditions of Assignment.
Date: By:
Print Name/Title:

Transportation Revenue Management, Inc. 2240 Gallows RD., Vienna, VA 22182 (703) 573-9784 FAX (703) 573-9786 Email: <u>info@trmcollect.net</u>